



PEYTON FIRE PROTECTION DISTRICT
SPECIAL BUSINESS MEETING
www.peytonfiredistrict.com



MINUTES

Tuesday, November 15, 2011
Peyton Fire Protection District Fire Station

1. **Call to Order:** President Leon Gomes called the meeting to order at 6:39 PM.

- a. **Board Members Present:**

President: Leon Gomes
Vice President: James Fraas
Treasurer: David Stoddard
Secretary: Bill Beary
Director: Patrick Palacol

- b. **Board Members Absent:** None

- c. **Others Present:**

Public: None

Peyton Firefighters: Lt. Kent Smith, Nathan Hale

2. **Approval of Agenda:** The Board reviewed the agenda for the November 15, 2011 special meeting of the Peyton Fire Protection District Board of Directors. The agenda was approved by the Board 5-0 on a motion by Mr. Beary and second by Mr. Palacol.

3. **Old Business:**

- a. 2012 Budget Workshop

- (1) Mr. Fraas presented proposed changes to draft District Policy #4, District Funds and Reserve Policy. The proposed changes focus on establishing a prioritized listing of all projects that would require expenditures from the Capital Reserve Fund. The proposed changes will be considered by the Board as part of the overall proposed policy updates.

- (2) The Board discussed Capital Expense priorities being proposed for long-term planning. The priorities are in draft only and will be further considered in coordination with the new Fire Chief. The proposed list includes the following items in order:

- Handheld Radios - 800 MHz (5)
- Tender
- Building Addition/Replacement
- Brush Truck #1
- Extrication Equipment
- Brush Truck #2
- Pumper Truck
- Rescue Truck
- Command Vehicle
- Self Contained Breathing Apparatus (SCBA)
- Mobile Air Trailer

(3) The Board discussed the Capital Improvement Plan (CIP) spreadsheet, including listing of appropriate items for Capital Expenses, depreciation timeline, and total funding required to manage recapitalization.

(4) The Board discussed the proposed 2012 Budget, reviewing each line item for appropriate funding in view of anticipated revenue and expenses for budget year 2012.

4. **New Business**: None.

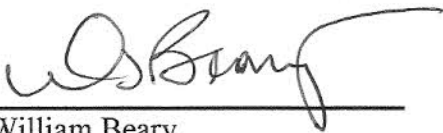
5. **Public Comment**: None.

6. **Future Agenda Items**:

a. 2012 Budget

7. **Announcements**: None.

8. **Adjournment**: Board President Gomes adjourned the Special Board meeting at 8:50 PM.



William Beary
Secretary
Peyton Fire Protection District



Leon Gomes
President
Peyton Fire Protection District