

PEYTON FIRE PROTECTION DISTRICT MONTHLY BUSINESS MEETING

MINUTES

Tuesday
January 12, 2010

President David Stoddard called meeting to order at 6:32 pm.

Board Members Present:

President: David Stoddard
Vice President: Leon Gomes
Treasurer: Chuck Burnett
Director: Steve Whitaker
Secretary: Jody Heffner

Others Present:

Erin Beary, Alice K. Levering, John W. Clowers, William J. Beary

Guest Speaker: None

Discussion from Floor: Mr. Clowers suggests to add an additional discussion from floor at end of meeting.

Acceptance of Minutes:

Mr. Gomes made Motion to accept Monthly Business Meeting Minutes dated December 8, 2009 with minor changes-announcements.

Mr. Whitaker 2nd the Motion.

5 Yea 0 Nay

Motion carried to accept Board Meeting minutes dated December 8, 2009 with minor changes.

Compliance issues: Mr. Stoddard speaks referring to Date of Oath for Mr. Gomes – Mr. Whitaker suggests faxing copy of insurance policy bond and directors list and District Content Data update to Department of Local Affairs Division of Local Government.

Officers Report:

Chief :

1. Status of ISO Procedures & Explanation Letter for Constituents in District – Tabled from December 2009 Board Meeting – Discussed

- a. Mr. Whitaker suggests it be more consolidated to address specific questions and concerns of public and district. Keep detailed copies available to pass out at any board meetings for public.
- b. Chief Rauer says request for ISO Testing to be 2/15/10.
- c. Refer to Chief's report December 2009 along with training and events scheduled for 2010.

President: Received a notice of Sheriffs sale for Sante Fe Springs-Refer to Sale Notice & Rights to Cure & Redeem.

Vice President: Mr. Gomes shall be DEO for Election in 2010 for Falcon Fire Protection District.

Secretary: None

Treasurer:

1. Refer to December 2009 Report & expense spent & budget January--December 2009
2. Mr. Burnett wants to combine 2 accounts (checking & general fund). Needs to know what will be needed to combine these accounts – What procedure need to be done. Make vote to combine.

Mr. Gomes made Motion to consolidate 4 accounts with Farmers State Bank to 2 accounts that consist of all of our general and designated funds.

Mr. Whitaker 2nd the Motion.

5 Yea 0 Nay

Motion carried to consolidate 4 accounts with Farmers State Bank to 2 accounts that consist of all our general and designated funds.

Director: Mr. Whitaker-Special District Transparency Notice must be posted no later than January 15, 2010. Needing DEO to complete notice.

Old Business:

1. John Clowers Pension – All forms ready to be sent after December 2009 minutes approved and signed. Mr. Clowers to be getting back pay from November 1, 2009 forward to current.

New Business:

- a. Designated Election Official for May 2010 Election—Tabled from December 2009 Board meeting---Mr. Gomes explains duties of Designated Election Official (DEO).
 1. DEO Training online
 2. 1/2 Day Judges Training

3. Day off on Election Day

Set Special Meeting to Vote for DEO on Friday, January 15, 2010.

- b. Public Records Access Policy—Mr. Whitaker to present rough draft per December 2009 Board Meeting---
 - 1. Procedure must be written request & specify what records
 - 2. Charges \$.25 cents per page
 - 3. Staff time \$35.00/hr – 1 hour minimum; additional staff time paid to person providing information.
 - 4. Response time – 3 days from request date with maximum of 10 days.

Mr. Whitaker made Motion to adopt policy and procedures regarding access to Public Records for the Colorado Open Records Act.

Mr. Burnett 2nd the Motion.

5 Yea 0 Nay

Motion carried to adopt policy and procedures regarding access to Public Records for the Colorado Open Records Act.

- c. Water Agreement with Craig McConnell and Prairie Vista Cistern-Tabled from December 2009 Board Meeting----Chief Rauer – Table to February 9, 2010 Meeting
- d. Water Agreement with Craig McConnell and Apex Ranch—Tabled from December 2009 Board meeting----Chief Rauer – Table to February 9, 2010 Meeting
- e. Review of Peyton Fire Protection District By-Laws----Chief Rauer – Table to February 9, 2010 Meeting
- f. Feasibility of establishing non-profit organization to support the mission of the Peyton Fire Protection District--Mr. Gomes wants us to consider setting up a non-profit organization (501-c-03) to support missions we cannot do as a government entity. Needing more research on this. Mr. Gomes to give us update at February 9, 2010 Board Meeting.

Announcements: -

- 1. Sue Crozier passed away – funeral 1/10/2010. She was former Board Member and involved with school district, etc.....
- 2.& 3. William J. Beary – Question on Page 2 of Expenses & Income and what Net Income should be the difference of the two amounts.

Adjournment:

Mr. Stoddard, President, adjourned meeting at 8:34 p.m. M.D.T.

Jody Heffner
Secretary
Peyton Fire Protection District

David Stoddard
President
Peyton Fire Protection District